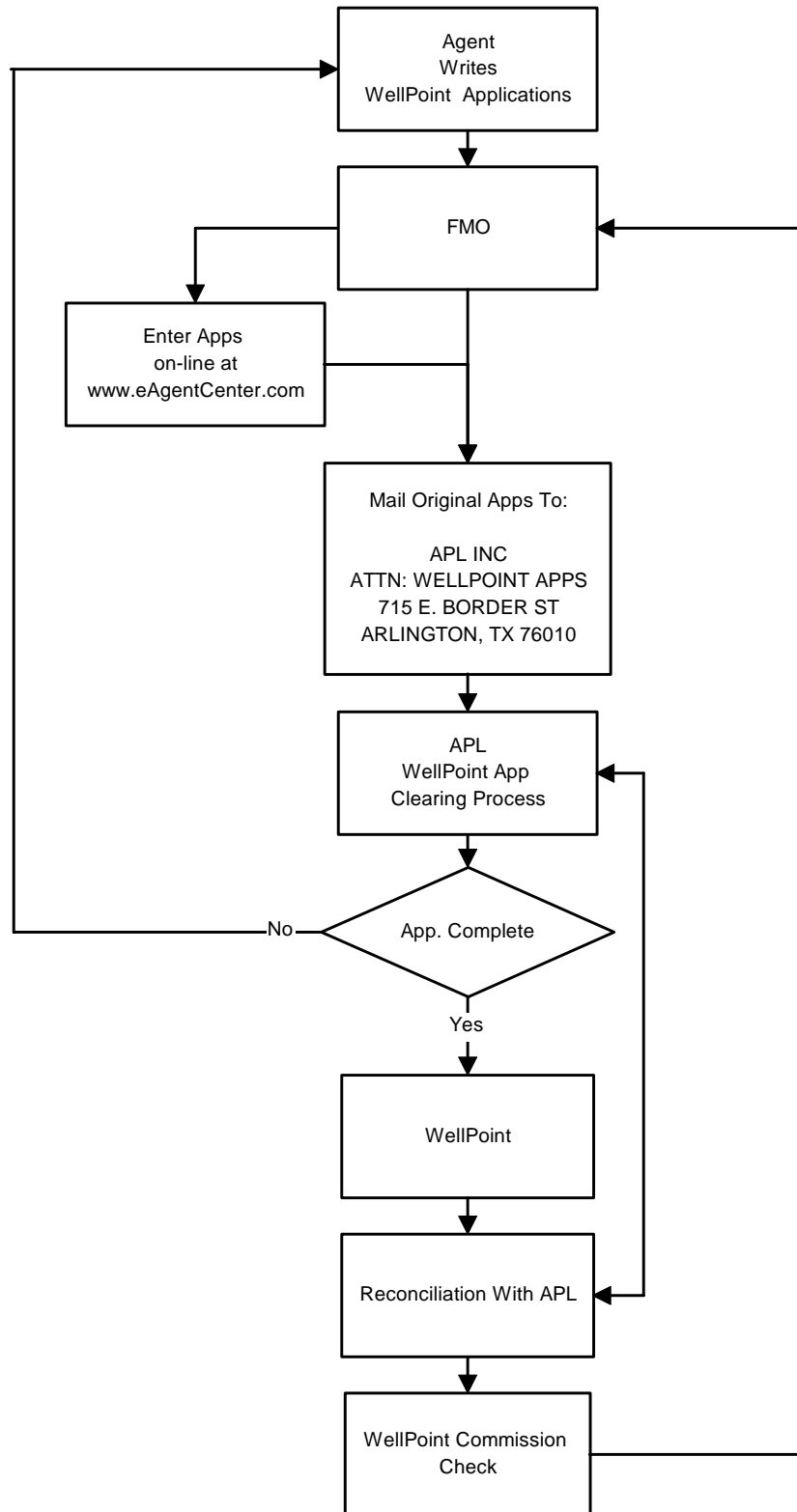


WellPoint MAP Application Process Summary

- General Procedure



- **Notes**

- All applications must be sent to APL for process. Application sent directly to WellPoint cannot be reconciled with APL and therefore will not be paid commissions.
- Please get appointed as early as you can. Do not submit applications unless you are properly appointed. APL cannot process any applications with writing agents who are not appointed.
- Submit your application as early as you can. Avoid the deadlines so that in case there is a problem with the application or your appointment, we have time to correct it.
- Entering the essential information on-line at www.eAgentCenter.com is optional. But it is strongly recommended because the information entered on-line serve the following most beneficial purposes:
 - Eliminate the possibility of incomplete applications
 - Allows the agent and the agency to track the progress of the application immediately
 - Allows proper staffing to process the coming applications at the clearing house
 - Allows APL to reconcile the application counts with the agent and your agency
- Mail all original applications to the following address:

**APL INC
 ATTN: WELLPOINT APPS
 715 E BORDER ST
 ARLINGTON, TX 76010-7406**

817-276-9100

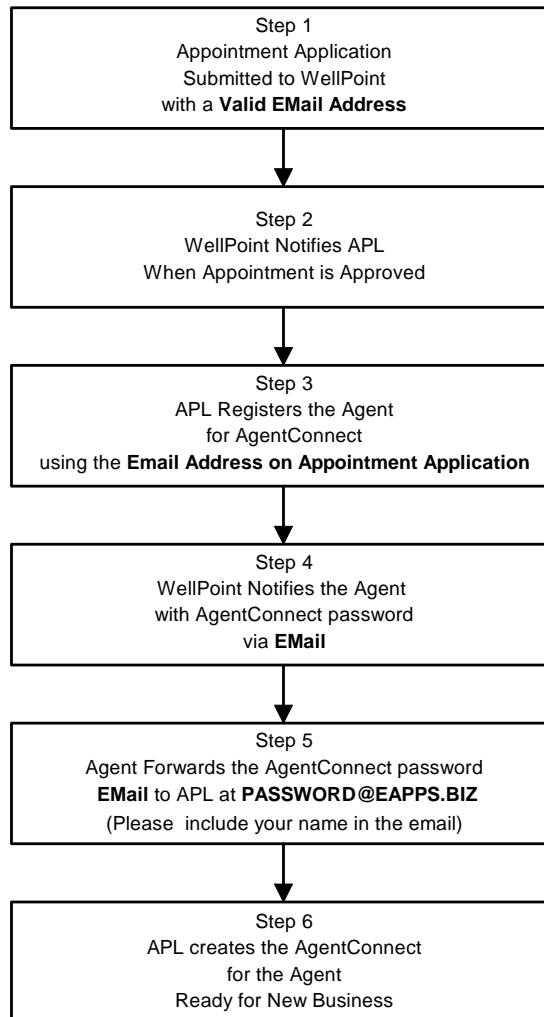
- Please avoid calling APL to verify the receipt of your application. www.eAgentCenter.com has up-to-date status on all applications entered on-line.
- APL must receive the applications on or before the deadlines to assure the policy effective on the first day of the following month. Please contact APL if you need to send in applications after the deadline:

Month	Deadline
November, 2007	11/28/2007
December, 2007	12/26/2007
January, 2008	01/29/2008
February, 2008	02/27/2008
March, 2008	03/27/2008
April, 2008	04/28/2008

Month	Deadline
May, 2008	05/29/2008
June, 2008	06/27/2008
July, 2008	07/30/2008
August, 2008	08/28/2008
September, 2008	09/29/2008
October, 2008	10/30/2008

Appointment Application Process Summary

- **General Procedure**



- **Notes**

- Step 1. **A valid email address on the appointment application is extremely important** for the process. An invalid email address can easily cause weeks of delay in implementing the AgentConnect, which is necessary for processing new businesses.

If the agent does not have an email address or not used to checking emails; the agency must use its own email address and must provide such support in order to complete the process.
- Step 5. When the agent is notified by WellPoint (UNIAgent.Services@Wellpoint.com) of the temporary password via email with subject "**Agent Password: Registration Confirmation**", the agent must forward that email to APL (password@eapps.biz) with the agent's name. The original email from WellPoint does not have any agent information.

How to Enter a WellPoint Application On-Line

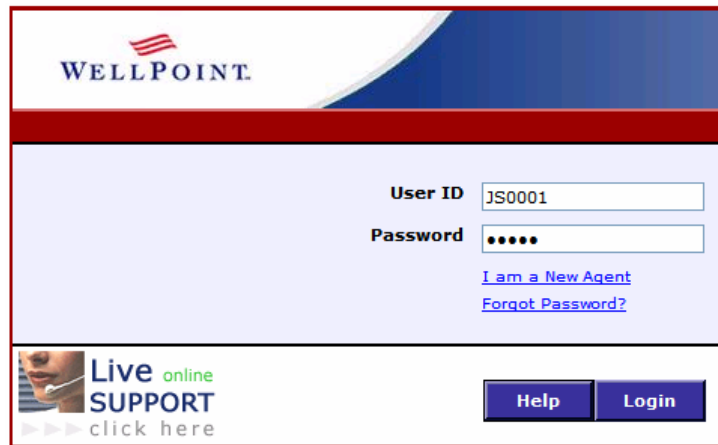
The ACP WellPoint on-line appointment application web site is created to streamline the application process. It is simple and straight forward. Please follow the steps below;

1. Go to www.eAgentCenter.com, enter “WELLPOINT” as the Company ID:



The screenshot shows the eAGENTCENTER website interface. At the top, there is a logo for 'eAGENTCENTER' and a copyright notice for 'www.APLPlus.com'. Below this, there is a light blue box with the text 'Enter Your Company ID' and a text input field containing 'WELLPOINT'. A blue 'Continue' button is located at the bottom right of the form.

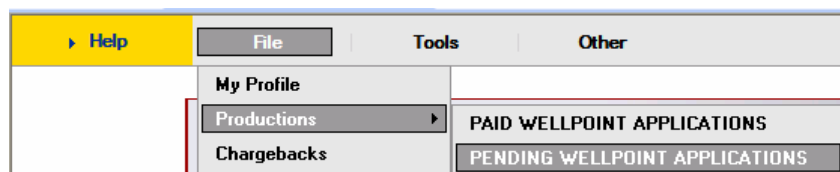
2. Login using with your ID and password:



The screenshot shows the WellPoint login page. At the top, there is a logo for 'WELLPOINT'. Below this, there is a light blue box with the text 'User ID' and a text input field containing 'JS0001'. Below that, there is a 'Password' field with six dots. There are two links: 'I am a New Agent' and 'Forgot Password?'. At the bottom left, there is a 'Live online SUPPORT' button with a 'click here' link. At the bottom right, there is a blue 'Login' button.

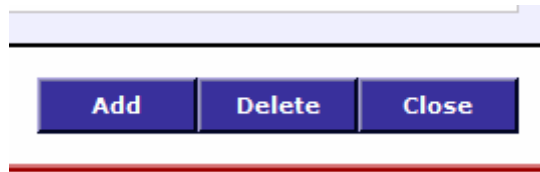
- 2.1. The User ID is the initials of your first and last names, follow by the last four digits of your Tax ID on file, which could be a SSN or EIN. For example, AB1234.
- 2.2. If you don't know your password, try the last six (6) digits of your Tax ID. Once login, you'll be asked to change your password. Please make sure that you have a valid email address before proceeding.
- 2.3. If you need assistance, click **Live Support** to chat with a member of the APL support team.

3. Go to **Pending WellPoint Applications** following the menu:



The screenshot shows a web application menu. The menu is organized into three main sections: 'File', 'Tools', and 'Other'. Under 'File', there are options for 'My Profile', 'Productions', and 'Chargebacks'. Under 'Tools', there is a 'PAID WELLPOINT APPLICATIONS' option. Under 'Other', there is a 'PENDING WELLPOINT APPLICATIONS' option.

4. Click the “Add” button at the lower right corner of the screen:



5. Complete the required information:

A screenshot of the WellPoint 'New Application' form. The form is titled 'WELLPOINT' at the top left and 'New Application' in a red header bar. The form contains several input fields: 'Agent' (dropdown menu with 'JS0001 - JAY SU'), 'First Name' (text box with 'LECY'), 'Last Name' (text box with 'FORKNER'), 'Medicare ID' (text box with '245324938A'), 'Part A Ins.' (text box with '01/01/1989'), 'Part B Ins.' (text box with '01/01/1989'), 'Home Phone' (text box with '336-629-5500'), and 'Date of Birth' (text box with '02/01/1924'). Below these is a section titled 'Optional Information' with fields for 'Product' (dropdown), 'Resident Address', 'Zip Code', 'P.O. Box (if applicable)', 'Zip Code', 'Physician', and 'Physician Phone'. At the bottom of the form are three buttons: 'Save & Exit', 'Save & New', and 'Cancel'.

6. Send the original application to APL immediately:

**APL INC
ATTN: WELLPOINT APPS
715 E BORDER ST
ARLINGTON, TX 76010-7406**

817-276-9100

6.1. Do not send the application to WellPoint directly. APL cannot reconcile with WellPoint for these applications and commission will be delayed, or missed.

6.2. In order to comply with strict CMS regulations, all applications must be received on or before the deadlines.
